OIL INDIA LIMITED

(A Govt. of India Enterprise)
4, India Exchange Place,
Kolkata – 700 001.

OIL INDIA LIMITED invites indigenous competitive bid through its e-procurement portal – https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/! for the following e-Tenders :-

Srl. No.	E-tender	Bid Closing Date	Materials Description
1	SKI1089P14	15-11-2013	Submersible Pump sets.
2	SKI1092P14	15-11-2013	Extended Exhaust Muffler with Scaffolding.
3	SKI1099P14	15-11-2013	Diesel Engine Driven Drenching Pump sets.
4	SKI1100P14	15-11-2013	Trailer Fire Pumps.
5	SKI1101P14	15-11-2013	Positive Displacement Screw Pump.
6	SKI1102P14	15-11-2013	Diesel Engine Driven Progressive Cavity Pumps.
7	SKI1103P14	15-11-2013	Progressive Cavity Screw Pumps.
8	SKI1106P14	15-11-2013	Potassium Urea Based Dry Chemical Powder.
9	CKI1097P14	08-11-2013	Transportation of Explosive Cargo by suitable Explosive Vans.
10	SKI1098P14	15-11-2013	Memento for Retiring Employees Silver Salver.
11	SKI1096P14	15-11-2013	Electronic Time Cycle Controller.

2.0 Application showing full address / e-mail address with Tender fee (non-refundable) of **₹ 1000.00** per tender except Srl. No. 9, Tender No. CKI1097P14 where tender fee is ₹ 2000.00 (excepting PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and to be sent to **Head-Calcutta Branch**, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001 only. Application shall be accepted only upto one week prior to Bid Closing Date. The envelope containing the application for participation should clearly indicate **"REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E-TENDER NO."** for easy identification and timely issue of authorisation. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. No physical tender documents will be provided. **Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has also been provided through OIL's web site www.oil-india.com.**

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OIL INDIA LIMITED
(A Government of India Enterprise)
4, India Exchange Place, 4th floor,
Kolkata 700001,
West Bengal (India)

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FAX NO: (91-033) 2230 2596
Email : oilcalmn@oilindia.in
oilcalmn@dataone.in

ANNEXURE-II

Tender No& Date : SKI1100 P14 DATED 12.09.2013

OIL INDIA LIMITED invites Indigenous tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

SLNO & MATERIAL CODE NO.	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10 ---------- **0C000196**	**TRAILER FIRE PUMP**	12	NO.
20	**Installation & Commissioning**	01	AU
30 ---------- **0C000196**	**TRAILER FIRE PUMP**	03	NO.
40	**Installation & Commissioning**	01	AU

Details Specification (Item 10):-

SPECIFICATION FOR TRAILER FIRE PUMP
(Same for Item No. 30 also)

1.1 The Trailer Fire Pump should consist of a centrifugal pump of capacity 1800 LPM at 7 Kg/cm2 driven by diesel engine, with 100 mm (4 inch) round threaded male suction and 2 x 63 mm (2½ inch) instantaneous female delivery outlet. The combined unit shall be mounted on a trailer with the centrifugal pump at the rear and should be capable of being towed by a vehicle. The overall dimensions of the

complete unit, material of construction of trailer chassis frame, axle pump casing, impeller ring and impeller neck ring, pump shaft, engine cover and pump panel etc. shall be conformed to IS: 944-2007 or latest.

1.2 ENGINE :

Water cooled Diesel engine (as prime mover) of adequate HP at rated RPM for smooth running of the pump. The engine shall be preferably of Simpson/Perkings/Cummins/Tata make. Suitable radiator with sucker fan for proper cooling of the coolant. The engine shall be fitted with all standard accessories. Electrical system for engine starting, charging, lighting, etc. shall be of 12V. The engine shall be properly mounted in the trailer chassis through suitable engine mountings.

1.3 FUEL SYSTEM :

Fuel tank of adequate capacity to run the pump continuously for at least 4 hrs is to be provided. Suitable drain plug shall be provided in the tank. Calibrated Dip stick for measuring the level of HSD in the tank shall be provided. The fuel tank shall be located in such a place that it is not affected by the heat of the engine.

1.4 PUMP :

1.4.1 Pump should be a single stage Centrifugal type of capacity 1800 lts/min at 70 meters head. A suitable type gland packing should be provided. There should be a drain plug at the bottom of the volute casing.

1.4.2 There should be a 100 mm round threaded male suction eye, with suitable strainer and blank cap. Two numbers 63 mm instantaneous female delivery with suitable screw down type valves and blank cap with chain should also be provided with the pump.

1.4.3 PRIMER : The pump should be fitted with automatic primer (Water Ring type) as well as
Exhaust educator type primer (Both) and should be capable of lifting water at the rate of 30 cm/sec. at NTP

1.4.4 While testing the pump allowance for output and lift will be as per clause 4.3.3 of IS:944-2007.

1.5 TRANSMISSION :

Power transmission from engine to pump shall be through frictional clutch system (Pressure plate, clutch disk etc.), so that at disengaged (de-clutching) position, the pump does not run. Suitable hand lever near the operator's control panel shall be provided for smooth engaging/ disengaging of the clutch.

1.6 Chassis :

The chassis of the trailer shall be made from suitable M.S. rolled steel channel of height not less than 70mm. The central longitudinal member shall serve as Draw Bar with towing hook arrangement. Extension of the Draw Bar shall be minimum 1000 mm from the trailer for smooth negotiation of sharp turning during transportation. The towing eye shall have an internal diameter of 75mm and shall be of high quality forged steel of not less than 63MN/m2 ultimate tensile stress or other suitable material capable of giving suitable performance.

Two jack legs in the rear and one in the front capable of bearing lowered into position and adequately secured to provide a suitable base for the unit, when pumping or standing unattached shall be provided. The legs shall have 200 mm round mild steel plates, welded to the base of the pipe legs to prevent penetration into the earth while standing unattached. The legs shall be capable of being positively locked in the 'housed' position.

The centre of gravity of the whole unit shall be slightly forward of the wheel axle when the towing eye is 66 cm above the ground level. The trailer shall not tilt backward when resting on front legs. No part of the trailer shall have a clearance less than 23 cm when the trailer is tilted so as to raise the height of the eye 65 cm or to lower it to 45cm. in towing position the height of the towing eye shall normally be 55 cm, above ground level.

Suitable hand brake operating on both the wheels shall be provided. The hand lever situated accessible position at the front of the trailer frame shall be provided for operating the brake when the trailer is disconnected from the towing vehicle.

Suitable leaf spring suspension with shock absorber & spring hanger (with grease nipple) shall be provided in between the chassis & the axles. Axles shall be of square cross section.

2Nos. Pneumatic tires (6-16 Tire of 6 ply) and suitable type tube shall be fitted on the trailer.
Mud flappers of sufficient length and width shall be provided at wheels

1.7 Boxes with locking arrangement are to be fabricated with sufficient space to accommodate 4 nos. of Delivery Hoses, Foam generator, two branches (One foam & One water),suction spanner, etc. It should also be fitted with brackets for carrying two lengths of suction hose of 4.5 meters lengths
A reflective stripe(s) shall be affixed to the perimeter of the TFP's body.

2.0 CONTROL AND INSTRUMENTS:

The control panel should include the followings :

(a) Ignition switch.
(b) Throttle control.
(c) Fuel gauge to indicate amount of fuel available in the tank.
(d) Lube oil pressure gauge.
(e) Gauges (all gauges should be of liquid filled type) :

i. Compound gauge calibrated as follows :

Vacuum : 0 to 75 cm hg.
Pressure : 0 to 5 kg/cm2

ii. Pressure gauge (on delivery) 0 to 16 kg/ cm2
iv. Temperature gauge.
v. Fuel content gauge
vi. Oil pressure gauge.

(f) Pump and pump panel light.

2.1 WORKMAN SHIP AND FINISH :

2.1.1 The trailer fire pump should be painted 'FIRE RED' on the outside. The Fire Service insignia of 10 cm lettering 'OIL FIRE SERVICE, OIL INDIA LIMITED' in a single line to be painted on both sides in Gold and Black.

2.1.2 The stability of the appliance, total wt. (without equipments), Towing eye and drawbar arrangement should be as per IS-944-2007 or latest.

2.2 MARKING :

The trailer pump should be clearly and permanently marked with the following information:

(a) Manufacture's name and trade mark.
(b) The output capacity of the pump in lts/min with pump Sr. No.
(c) Year of manufacture.
(d) Engine make, Modle & Sr. No.
(e) Purchase Order No. & Date

2.3 GUARANTEE:

Minimum warranty of one year from the date of successful commissioning of the units or eighteen month from the date of dispatch of the units. Manufacturer's certificate/guarantee in respect of engine, pump and other fittings is to be clearly mentioned while submitting offer.

2.4 INSPECTION & ACCEPTANCE TEST:

The appliance will be tested as per IS:944-2007 by a OIL team of Fire Engineer & Transport Engineer at supplier's works.

ANNEXURE #A#

EQUIPMENT AND ACCESSORIES : (To be provided with each appliance)

(a) Electric tail-lamp with number plate.
(b) A tool kit for normal maintenance of the appliance.
(c) One set of wheel wrench & jack.

(d) Two nos. search light fitted at suitable location for night operation.
(e) Leather hand tool bag-1 No.
(f) Hand operated Grease gun-1 No.
(g) Hard suction hose (4.5 mts. length each) with round threaded male and female coupling on both sides -2 Nos. (The couplings should be fitted by wire windings to make it leak proof.
(h) Hard suction hose (2.5 mts. length each) with round threaded male and female coupling on both sides -2 Nos. (The couplings should be fitted by wire windings to make it leak proof.
(i) Hydrant to suction head 63mmx100mm-1 no.
(j) Suction strainer with NRV along with Basket Strainer
(k) TFT make hand controlled non-aspirating aqua fog / foam type nozzles having spray/jet pattern with variable flow & low pressure features (suitable for both foam & water)- 02 Nos.

SPARES:

The following mandatory spares shall be supplied alongwith each appliance by the vendor/ Fabricator:

Impeller-	1 No. Each
Mechanical seal	2 Nos. Each
Rubber "O" Ring Kit -	2 Sets Each

Note :

1. The unit shall be designed in such a way that there is easy access for maintenance of the components of the equipment is available.
2. Complete drawing of the unit shall be provided along with the offer.
3. Any minor modification suggested during pre-dispatch inspection shall be carried out without any additional cost.
4. All major components (engine, pump, transmission, etc) of the unit shall have easy access/ approach for easy maintenance.
5. Two sets of Operation & Maintenance Manual (Along with soft copy) for the pump shall be provided along with the supply.
6. Installation & commissioning of the Trailer Fire Pump is to be done at Fire Service, DULIAJAN, ASSAM.
7. Essential spare parts require for 2 Year's Operation & maintenance of pump to be quoted separately.

CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER.

THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE TICK MARK 'YES' OR 'NO' TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

(A) TECHNICAL CHECK LIST

TECHNICAL

Sl.No.	**PARAMETERS / REQUIREMENTS**	**BIDDER'S OFFER (To indicate details or yes/no, as applicable) REMARKS, IF ANY**
1	**Power pack**	
a	Make & Model	
b	Max. Output Power (HP)	
c	Water cooled diesel engine	
d	Emission Norms	
e	Control System (Electronic?)	
f	Starting mechanism	
g	Fuel tank capacity	
2	**Water Pump**	
a	Make & Model	
b	Rated Out put	
c	Maximum. RPM	
d	Material for Impeller	
e	Odometer	
f	Centrifugal Pump-Yes/ No	
3	**Instrumentation**	
a	Fuel Gauge - Yes/ No.	
b	Lub Oil Pressure Gauge -Yes/ No.	
c	Compound Gauge - Yes/ No.	
d	Delivery Pressure Gauge - Yes/ No.	
e	Temperature Gauge- Yes/ No.	
f	Hour Meter - Yes/ No.	
g	Pump & Pump Panel Light	
4	Whether deviations (if any) from the NIT are highlighted separately.	
5	Whether technical leaflet of Engine & Pump are provided	
6	Whether 2 sets of Operation & Maintenance Manual for the pump shall be provided along with the supply.	
7	To confirm to provide back up support for spares for 10 years.	
8	Inspection as per para 2.4 of the NIT.	
9	Whether the quoted price includes supply, installation, commissioning of the Trailer Fire Pump at Fire Service, DULIAJAN, ASSAM.	

Offer Ref.: _____ Dated.:
_____

For & on behalf of
_____

Designation: _____

PAYMENT :

70% of material cost shall be paid against dispatch documents and 30% of the balance material cost & 100% of installation, testing & commissioning charges shall be paid after successful commissioning of the Equipment at site.

BID EVALUATION CRITERIA/BID REJECTION CRITERIA

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/CALCUTTA/E-01/2010 elsewhere, those in the BRC / BEC shall prevail.

Bid Rejection Criteria (BRC) & Bid Evaluation Criteria (BEC)
(For item nos. 10 & 30)

BID REJECTION CRITERIA (BRC)

The bid must conform to the specifications and terms and conditions given in the enquiry. Bid will be rejected in case the items offered do not conform to all the required technical parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.

The offer should be for "Trailer Fire Pump" meeting the scope of work specifications mentioned in the tender.

Technical

1.0 Bidder's Qualification

1. The bidder shall be an Assembler/ Fabricator of Trailer Fire Pump or in combination of "Trailer Fire Pump / Water Tender / Foam Tender" With minimum 1800 LPM Pump Capacity.
2. The bidder must provide Notary attested copy of "Certificate of Incorporation" of the firm shall be furnished along with the bid in this regard.

2.0 Bidder's Experience

1. The bidder should have been in the business of fabricating / assembling including commissioning of Trailer fire pump or in combination of "Trailer fire pump / Fire water /Foam Tender" at least 3 (Three) years preceding to the Bid Closing date of this Tender.

2. Necessary Notary attested document {i.e. Copy of Audited Balance sheet for last 3 (Three) years} should be enclosed along with the bid to ascertain the same.

3. The bidder should have the experience of successful execution of supply at least 5 (Five) nos. Trailer Fire Pumps or in combination of "Trailer Fire Pumps/ Water Tender / Foam Tender" with minimum 1800 LPM or above Pump capacity to Any PSU/ Central Govt. / State Govt. / any other Public Limited Company in the last 05 (Five) years preceding to the Bid Closing date of this Tender.

4. Necessary notary attested document (i.e. Copy of Purchase Order and Copy of Commissioning Report / Completion Certificate) should be enclosed along with bid to ascertain the same.

3.0 Conformity to NIT Specifications

1. Offered pump must be a centrifugal pump.
2. Offered engine must be a water cooled diesel engine.
3. The bids and the accompanied technical documentation must be in English language only. The bids with other than English language must have an English version.

4.0 The bidder shall have single point responsibility for complete package.

Note :

1. Bidder's response to all NIT stipulations should clearly be defined. Bidder shall furnish specific details/ specifications of all major components, systems with Make & Model, etc.
2. Generalised response like - 'As per NIT Specifications/ Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

B:COMMERCIAL

i). **Bid security of Rs 92,000.00** shall be submitted manually in sealed envelope superscribed with BID SECURITY AGAINST Tender no. **SKI 1100P14** **Head Calcutta Branch, Oil India Limited,4 , India Exchange Place , Kolkata-700001** only on or before the Bid Closing Date and Time mentioned in the Tender. **If bid security in ORIGINAL of above mentioned amount is not received within bid closing date , the bid submitted through electronic form will be rejected without any further consideration.** For exemption for submission of Bid Security, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. **The Bid Security shall be valid for six month from the date of bid opening.**

i). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

ii). Successful bidder will be required to furnish a **Performance Bank Guarantee** @10% of the order value. For exemption for submission of Performance Bank Guarantee, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier. **Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

iii). **The Bank Guarantee should be allowed to be encashed at all branches within India.**

iv). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

v). Validity of the bid shall be minimum 120 days from the Bid Closing Date. Bids with lesser validity will be rejected.

vi). Bids containing incorrect statement will be rejected.

vii). All the Bids must be Digitally Signed using "Class 3" digital certificate *(e-commerce application)* as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be rejected.

VIII). INTEGRITY PACT :

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure V of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

The names of the OIL's Independent External Monitors at present are as under:

i. SHRI N. GOPLASWAMI, I.A.S. (Retd.),
Former Chief Election Commissioner of India
E-mail Id: gopalaswamin@gmail.com

ii. SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)
Former Director General of Police
E-mail Id: rcagarwal@rediffmail.com

2.0 BID EVALUATION CRITERIA (BEC):

A. TECHNICAL:

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria (BRC) will be considered for further evaluation as per the Bid Evaluation Criteria given below.

i) In the event of computational error between unit rate and total price, the unit rate as quoted by the bidder shall prevail.

ii) Similarly in the event of discrepancy between words and quoted figure, words will prevail.

B. COMMERCIAL:

i) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date.
Bidders may check this with the appropriate authority while submitting their offer.

ii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the dead line given by the company, failing which the offer will be summarily rejected.

Standard Notes:

A. The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach us before bid closing date and time .Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Collaboration folder as per General Terms and conditions for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).

B. All the Bids must be Digitally Signed using "Class 3" digital certificate *(e-commerce application)* only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

C. "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).

D. **Offers should be valid for minimum 120 days from the date of Technical Bid closing Date, failing which offer shall be rejected.**

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OIL INDIA LIMITED
(A Government of India Enterprises)
4, India Exchange Place
Kolkata -1

TELEPHONE NO. (033) 222301657
FAX NO: (033) 22302596
Email: oilcalmn@dataone.in;oilcalmn@oilindia.in

FORWARDING LETTER

Tender No & Date	:	**SKI 1100 P14 DATED 12.09.2013**
Tender Fee	:	**Rs 1,000.00**
Bid Security Amount	:	**Rs 92,000.00**
Bidding Type	:	SINGLE STAGE COMPOSITE SYSTEM
Bid Closing on	:	As mentioned in the Basic Data of e-portal
Bid Opening on	:	As mentioned in the Basic Data of e-portal
Performance Guarantee	:	Applicable
Integrity Pact	:	Applicable
Delivery Required	:	**At DULIAJAN, ASSAM**

OIL invites Bids for

TRAILER FIRE PUMP (ITEM 10 – 12 NOs.)
TRAILER FIRE PUMP (ITEM 20 – 03 NOs.)
WITH Installation & Commissioning (15 Nos.)

as per Annexure II through its E-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/CALCUTTA/E-01/2010. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents.

The general details of tender can be viewed by opeing the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and detilas uploaded under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given below:-

1. Details of Items with Quantity and Unit of measure are as under:

SLNO & MATERIAL CODE NO.	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10 ---------- **0C000196**	**TRAILER FIRE PUMP**	12	NO.
20	**Installation & Commissioning**	1	AU
30 ---------- **0C000196**	**TRAILER FIRE PUMP**	03	NO.
20	**Installation & Commissioning**	1	AU

The tender will be governed by:

a) "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).

b) Technical specifications with BEC/BRC and Qty. as per **ANNEXURE II** .

c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area - > Tender Documents.

d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

f) Bidder are advised to fill up the Technical bid **CHECK LIST** and **RESPONSE SHEET** given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the Technical RFX Response.

g) Integrity Pact :

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure V** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e. who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

Special Note:

1.0 General Qualification Criteria:
In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (documentary evidence to be provided along with the bid in Technical RFx -> External Area - > Tender Documents as on the Bid Closing Date:

a) Bidder should have experience of successfully executing order of Rs 27.60 Lakhs during last 3 years as on the Bid Closing Date.

b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs 92 Lakhs.

2.0 Application showing full address / e-mail address with Tender fee (non-refundable) of ` 1000.00 per tender (excepting PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and to be sent to Head-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001. Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate ""REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO **SKI 1100P14** for easy identification and timely issue of authorisation. On receipt of requisite tender fee and subject to fulfilment of eligibility criteria, USER_ID and initial PASSWORD will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. No physical tender documents will be provided. USER_ID AND INITIAL PASSWORD WILL BE ISSUED TILL ONE WEEK PRIOR TO THE BID CLOSING DATE.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **Head-Calcutta Branch, Oil India Limited, 4,**

India Exchange Place, Kolkata – 700 001 only on or before the Bid Closing Date and Time mentioned in the Tender.

a) Original Bid Security

b) Detailed Catalogue (if any)

c) Any other document required to be submitted in original as per tender requirement

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate

4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

5.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

8.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure-II. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/CALCUTTA/E-01/2010 for E procurement (LCB Tenders) to General Terms and Conditions for Indigenous E-Tender elsewhere, those in the BEC / BRC shall prevail.

9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

10. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

Yours Faithfully
Sd-
D Bhattacherjee
Sr.Manager Materials
For Chief Manager- Materials
For Head-Calcutta Branch